

Barton's Auto Service | Drop-Off Form

For your convenience and safety, you may print this form and fill it out at home. Simply bring it with you when you drop your vehicle off for service. There are envelopes located just outside of our office entrance. Place the completed service request, **along with your keys**, in the envelope and slip it through the black letter slot in our **side office door**. We'll call you as soon as we check your car with a complete estimate. It's that easy!

NAME _____ License Plate #: _____

MAILING ADDRESS: _____ CITY _____

Phone # _____ Email _____

Mileage _____ Year _____ Make _____ Model _____

Date _____

USE THIS HANDY CHECK LIST

- | | |
|--|--|
| <input type="checkbox"/> Change Oil and Filter | <input type="checkbox"/> Check Engine Light On |
| <input type="checkbox"/> Tire Rotation | <input type="checkbox"/> Engine Running Poorly |
| <input type="checkbox"/> Transmission Service | <input type="checkbox"/> Low Fuel Mileage |
| <input type="checkbox"/> Brake Inspection | <input type="checkbox"/> Vibration or Noise |
| <input type="checkbox"/> Inspect Tires | <input type="checkbox"/> _____ Mile Service |
| <input type="checkbox"/> Pre-Trip Inspection | <input type="checkbox"/> Replace Wipers |

Other Services Needed/ Description of Issue:

I hereby grant Barton's Auto Service and its employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing or inspection. Barton's Auto Service is not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond our control. Barton's Auto Service will not perform repairs to my vehicle until I have provided authorization.

Please Sign Here:
